



## How to Nominate

Nominations for both the Fries Prize and the Elizabeth Fries Health Education Award should be submitted as a three-page document. Also, please send a short email early to let us know that you are planning to nominate.

### First Page - Summary

- Title: Nomination of [Individual] for the [Fries Prize for Improving Health or Elizabeth Fries Health Education Award].
- Nominee: Name, title, address, telephone number, fax number, and email address.
- Nominator: Name, title, address, telephone number, fax number, and email address.
- A clear and concise synopsis describing the individual's contribution, including its importance, impact, and the exact role of the nominee. **The opening paragraph should, in 25 words or less, provide a quotable summary of the achievements of the individual.**
- *Not to exceed one page.*

### Second Page - Description

A concise description of the specific area which the accomplishment addresses, including a discussion of the development of the accomplishment, degree of innovation, impact on the public, originality, as well as the role of the nominee. *Not to exceed one page.*

### Third Page - Documentation

A summary of documentation to support the significance, value, originality, and impact of the nominee's contribution. This information may be presented in any format, including additional description, references, and citation upon the importance of the contribution and its suitability for the prize. *Not to exceed one page.*

### Supporting Materials

- Two letters of support, in addition to the nominator's, not to exceed once page each. At least one support letter should not be an institutional colleague of the nominee.
- Curriculum vitae (and bibliography if appropriate) of the nominee; please do not exceed one page for CV and one page for selected recent articles or other communications.
- *Additional supplementary materials are not requested and will not be considered.*

### Where to Send the Nomination

Nominations for the Fries Prize for Improving Health and the Elizabeth Fries Health Education Award should be sent electronically to:

Email: [awards@friesfoundation.org](mailto:awards@friesfoundation.org)

Board of Directors  
James F. and Sarah T. Fries Foundation  
135 Farm Road  
Woodside, CA 94062  
Telephone: (650) 851-8995 or (650) 723-6003  
Fax: (650) 851-3830

**Deadline for receipt of nominations is May 21, 2012**